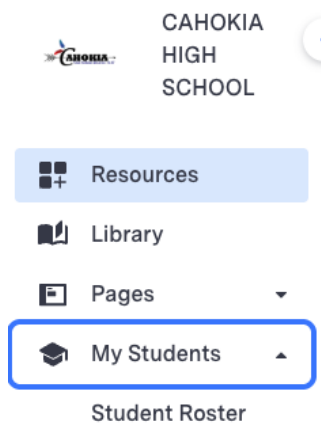


Viewing student passwords

You can view student passwords in your Clever Teacher Portal:

1. Click on **My Students** in the menu on the left side of your Teacher Portal.
2. Choose **Student Roster**.



3. You can find the student by filtering by class and then clicking on the student from the roster.
4. Student information will populate on the right side of the screen
5. The Username will be their email address as shown in the window
6. To see a password, simply click **Show** under the word "Password"

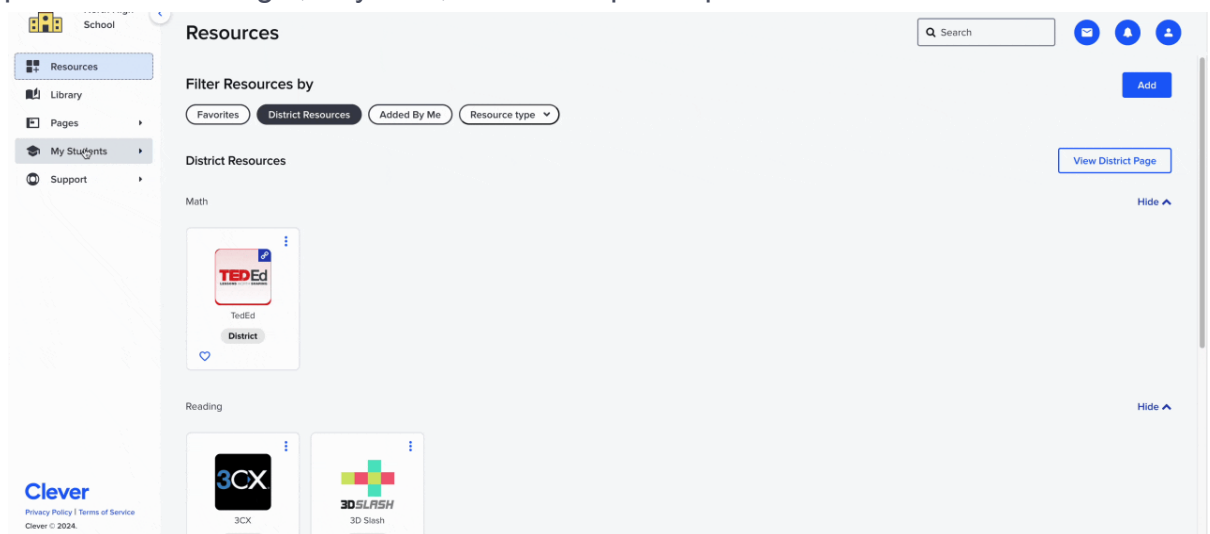
	Birth date: Feb 25, 2009
	School: CAHOKIA HIGH SCHOOL
	Email: @stu.cusd187.org
	Language: English (United States) Change
Primary Contact Information	
	Guardian/Parent: ASHLEY
	Email: @gmail.com
	Phone: (618) 789-1920 Copy
Active Directory Credentials	
	Username: @stu.cusd187.org
	Password: (Show)
Google Credentials	
	Username: @stu.cusd187.org
	Password: (Show)
Clever Credentials	
	Username: @stu.cusd187.org

Resetting student passwords

You can reset student passwords that will automatically set Google, Skyward, and Microsoft logins. Best of all, it can be done right from your Teacher Portal!

To update a student's password:

7. Click on **My Students** in the menu on the left side of your Teacher Portal.
8. Choose **Student Roster**.
9. You can find the student by filtering by class and then clicking on the student from the roster.
10. You'll see **Student Tools** on the right side of the Portal under the student's name. From there, click on **Set new password**. This will reset the student password for Google, Skyward, PC Desktop Computers.



In the video above, you'll see the student passwords will be reset for both Google and Clever passwords.

Once updated, your student should be able to log in successfully with the new password you've created.